

# SHEET METAL APPRENTICESHIP PROGRAM DAILY WORK RECORD

THIS REPORT IS A DAILY RECORD OF THE TYPE OF ON-THE-JOB TRAINING YOU ARE RECEIVING. NO GRADE IS REQUIRED. ITS SOLE PURPOSE IS TO DETERMINE THE TIME EACH APPRENTICE SPENDS IN THE VARIOUS FACETS OF TRAINING. ALL OF THE AREAS DO NOT NEED TO BE COVERED DURING YOUR APPRENTICESHIP.

NAME:

COMPANY:

MONTH/YEAR: **APRIL 2012**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1ST WEEK	2	3	4	5	6
2ND WEEK	9	10	11	12	13
3RD WEEK	16	17	18	19	20
4TH WEEK	23	24	25	26	27
5TH WEEK	30				

### SHOP WORK

- 1S. DRIVING TRUCK
- 2S. LOAD & UNLOAD TRUCKS, PICK UP MATERIAL
- 3S. BUILDING MAINTENANCE
- 4S. RACKING IRON AND SUPPLIES
- 5S. SWEEPING FLOORS
- 6S. MAKING CLEAT STOCK
- 7S. CUTTING ON SHEAR
- 8S. CUTTING ANGLE IRON
- 9S. POWER PRESS AND ROLLER
- 10S. FORMING FITTINGS
- 11S. ASSEMBLING FITTINGS
- 12S. LAYOUT FITTINGS
- 13S. LINING DEPARTMENT
- 14S. SOLDERING
- 15S. WELDING
- 16S. GRINDING
- 17S. PIPE MACHINE
- 18S. PLASMA CUTTER
- 19S. COMPUTER
- 20S. DRAFTING
- 21S. RUNNING MISC. MACHINERY
- 22S. OTHER  
A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. CONCENTRATED TRAINING

### FIELD WORK

- 1F. UNLOADING TRUCKS
- 2F. SORTING DUCTWORK
- 3F. HANGING DUCTWORK
- 4F. SEALING DUCTWORK
- 5F. HOISTING & RIGGING
- 6F. CRANE LIFTS
- 7F. HELICOPTER LIFTS
- 8F. FAN ROOMS
- 9F. BLOW PIPE
- 10F. DUST COLLECTING
- 11F. LAGGING
- 12F. WELDING
- 13F. SOLDERING
- 14F. TESTING & BALANCING
- 15F. OVENS & SPRAY BOOTHS
- 16F. STACKS
- 17F. ARCHITECTURAL WORK
- 18F. FLEX & GRILLS
- 19F. FIELD MEASURING
- 20F. FURNACE INSTALLATION
- 21F. TEAR-OUT
- 22F. JOB CLEAN-UP
- 23F. OTHER  
A. \_\_\_\_\_
- B. \_\_\_\_\_

**THIS FORM MUST BE RETURNED WITHIN 30 DAYS.**

MAIL TO: Sheet Metal Workers Local #73  
2701 Van Buren Street  
Bellwood, IL 60104  
Phone: (708) 544-5711  
Fax: (708) 544-5662

Check here if:  New Address/Phone No.

Address: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Extra forms can be  
printed at [jatc73.org](http://jatc73.org)

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NAME:

COMPANY:

MONTH/YEAR: **MAY 2012**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1ST WEEK		1	2	3	4
2ND WEEK	7	8	9	10	11
3RD WEEK	14	15	16	17	18
4TH WEEK	21	22	23	24	25
5TH WEEK	28	29	30	31	

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- 21S. RUNNING MISC. MACHINERY
- 22S. OTHER

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B. \_\_\_\_\_

C. CONCENTRATED TRAINING

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B. \_\_\_\_\_

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Address: \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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NAME: \_\_\_\_\_  
 COMPANY: \_\_\_\_\_ MONTH/YEAR: **JUNE 2012**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1ST WEEK					1
2ND WEEK	4	5	6	7	8
3RD WEEK	11	12	13	14	15
4TH WEEK	18	19	20	21	22
5TH WEEK	25	26	27	28	29

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